



SCHOOLS

Partnership Plan
2011-2012

(Updated July 2011)

Fort Zumwalt School District

A+ Schools Partnership Plan
2011-2012

Purpose and Development of the Partnership Plan

The purpose of the Partnership Plan is to monitor and evaluate the Fort Zumwalt School District's A+ Schools Program.

The Partnership Advisory Group shall meet at least once during the school year for reviewing and evaluating the needs of students in the Fort Zumwalt School District as they pertain to the activities/deliverables specified by DESE for the A+ Schools Program.

The following groups will be represented on the Advisory Group:

- Business persons
- Labor leaders
- Parents
- Community leaders
- Representatives of college and post-secondary vocational and/or technical schools
- Health services representatives
- School board members
- School district employees
- Students
- Senior citizens

In accordance with the Final Rule establishing the minimum requirements for the administration of the A+ Schools Program (5 CSR 60-120.060), the Partnership Plan for the Fort Zumwalt School District was developed in cooperation and with the advice of the Partnership Advisory Group from each high school.

The Fort Zumwalt School District Advisory Groups shall conduct business according to the Operational Guidelines adopted by the Partnership Advisory Group and approved by the Board of Education. (Appendix A)

Components of the Partnership Plan

In order to maintain the standards of the A+ Schools Program, the following components will be addressed annually through the Partnership Advisory Group:

- Review procedures used by the school to identify students who may be at-risk of dropping out of school.
- Review the established tutoring program through statistical reports presented by the A+ Coordinator.
- Assist in job shadowing and mentoring events for students entering the work force after graduation.

- Mentoring/counseling services provided to students who enter the workforce upon graduation may include the following types of activities:
 - Career exploration and skill assessment using career exploration software
 - Job shadowing experiences through the offices of the A+ Schools program and guidance
 - Career specific field trips
 - College and/or vocational-technical school visits/field trips
 - Introduction of career paths in the eighth grade with yearly revisions of four-year plans
 - High school attendance opportunities at Lewis and Clark Vocational-Technical Center
 - Internship opportunities through the Cooperative Marketing Education (CME) program
 - Promotion of Articulation Agreements with post-secondary institutes

- Receive information regarding apprenticeship and internship programs.
 - Internships and apprenticeships available through CME
 - Internships and apprenticeships available through Business Technology
 - Internships and apprenticeships available through Lewis & Clark Career Center
 - Internships and apprenticeships available to special education students through:
 - Vocational Rehabilitation
 - Boone's Center Inc.

- Review procedures for the recruitment of community volunteers:

Volunteers working in the educational setting are essential to maintaining a strong community-school partnership. Currently, volunteers in the Fort Zumwalt School District are recruited in the following ways:

 - Self-identification (parents)
 - Teacher or sponsor request (guest speakers, field trip chaperones, etc.)
 - Request of some other school personnel (i.e. A+ Coordinator, CME Coordinator)

- Volunteers can meet many needs within the school. These include:
 - Guest speakers
 - Career mentors
 - Career Days

- Ethics Days
- Job Fairs
- Breakfast With a Professional
- Service on advisory committees (i.e. A+ Partnership Advisory Group, Vocational Advisory Committee)
- Provide job shadowing experiences

Evaluation of the A+ Schools Program

The A+ Schools Program in the Fort Zumwalt School District will be evaluated in the following manner:

- The Superintendent will formally evaluate the program annually. This evaluation will include an examination of the following:
 - Number of students participating in the program
 - Hours of tutoring completed annually
 - Monitoring the SIS competency tracking of student mastery
 - Progress in meeting goals of the A+ Schools Program

Goal 1:

Missouri—All students will graduate from school.

Fort Zumwalt Goal: The persistence to graduation rate will meet or exceed yearly the State graduation rate requirement.

Goal 2:

Missouri—All students complete a selection of high school courses that are challenging and for which there are identified learning expectations.

Fort Zumwalt Goal: As courses are developed and revised, they will have identifiable learning expectations that are aligned to current state standards.

Goal 3:

Missouri—All students will proceed from high school to a college, post-secondary vocational or technical school, or high wage job with workplace skill development opportunities.

Fort Zumwalt Goal: Looking at the current 4-year trend, the percentage of students enrolling in post-secondary schools or who proceed to high wage jobs with workplace skill development opportunities will be at least 80 percent.

The Partnership Plan shall be submitted to the Board of Education for approval each year.

OPERATIONAL GUIDELINES
PARTNERSHIP ADVISORY GROUP – FORT
ZUMWALT SCHOOL DISTRICT
(Amended May 2006)

Article I: Name and Purpose

Section 1: The Partnership Advisory Group shall exist only during such time as it may be authorized to serve by the duly constituted school board.

Section 2: The purposes and duties of the Partnership Advisory Group shall be to:

- **Review procedures used by the school to identify students who may be at-risk of dropping out of school.**
- **Assist in job shadowing and mentoring events for students entering the work force after graduation.**
- **Review the established tutoring program through statistical reports presented by the A+ Coordinator.**
- **Receive information regarding apprenticeship and internship programs.**
- **Review procedures for the recruitment of community volunteers to serve in the school.**

Section 3: A Partnership Plan outlining the topics listed above shall be submitted to the School Board on a yearly basis

Article II: Partnership Advisory Group Membership

Section 1: Appointments to the Partnership Advisory Group shall be made by the A+ Coordinator.

Section 2: The Partnership Advisory Group shall consist of representatives of the following groups:

- **Business persons;**
- **Labor leaders;**
- **Parents;**
- **Community college and post-secondary vocational or technical schools;**
- **Students;**
- **Senior citizens;**
- **Community leaders;**
- **Health Service representatives;**
- **School district representatives; and**
- **School board members.**

Section 3: By state law, a minimum of two individuals must represent the following groups:

- **Business persons;**
- **Labor leaders;**
- **Parents; and**
- **Community college and post-secondary vocational or technical schools.**

Section 4: The term of appointment shall begin at the first meeting of the year.

Section 5: Members shall be appointed for a term of one year with the option of reappointment or resignation at the end of that year.

Section 6: Members resigning their terms prior to the scheduled rotation should notify the A+ Coordinator in writing.

Article III: Leadership

Section 1: The A+ Coordinator shall act as the chairperson for the Partnership Advisory Group.

Section 2: The Chairperson shall:

- **Preside at all Partnership Advisory Group meetings;**
- **Appoint special subcommittees as the need arises;**
- **Organize Partnership Advisory Group activities;**
- **Represent the Partnership Advisory Group at School Board meetings; and**
- **Direct the work of the Partnership Advisory Group secretary.**

Section 3: The A+ Secretary shall act as the secretary for the Partnership Advisory Group.

Section 4: The Secretary shall (under the direction of the A+ Coordinator):

- **Keep records of attendance;**
- **Disseminate and organize minutes, meeting notices, agendas, and other documents as requested by the A+ Coordinator;**
- **Maintain a permanent record of all committee activities.**

Article IV: Meetings

Section 1: The Partnership Advisory Group will hold at least one regular meeting each year. Special meetings will be scheduled as needed.

Section 2: Written notices of regular Partnership Advisory Group meetings shall be mailed to all members before each meeting.

Section 3: Partnership Advisory Group meetings shall be no longer than two hours in length unless such meetings are continued by the vote of the membership.

Article V: Amendments

These operational guidelines may be amended by a two-thirds majority vote of active members at any regular meeting, provided that the notice of such proposed change has been included in the call of the meeting.

Article VI: Final Approval

These operational guidelines (and any subsequent amendments) are subject to the approval of the Fort Zumwalt School Board.